

Republic of Philippines
City of Canlaon
OFFICE OF THE BIDS AND AWARDS COMMITTEE
REQUEST FOR SEALED QUOTATION

Date: 2-Jun-26
Quotation No.: 2026-06-0217
PR No.: 2026-05-217-B
Department: CTO,Canlaon City
BAC Control N 217

Sir/Madam:

Please quote your lowest price on the items listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than 6/2/2026 in the return envelope.

PROCUREMENT TERMS & CONDITIONS

1. The Total Approved Budget for the Contract (ABC) is (P23,950.00)
2. Price quotation should be inclusive of the required tax obligations
3. Delivery period is within 7 days upon receipt of Notice to Proceed (NTP)
4. Refusal to accept an award maybe ground for imposition of administrative sanctions under pursuant to Rule XXI of the IRR of RA12009
5. Failure of the supplier to deliver goods and render services under the contract within the specified delivery schedule shall be liable for damages for the delay.

DORIS Y. FLORES
BAC Chairperson/Presiding Officer

ITEM NO.	QTY	UNIT OF ISSUE	ITEM DESCRIPTION	UNIT COST	UNIT PRICE	TOTAL PRICE
1	1	unit	ERGONOMIC CHAIR, JUNIOR EXECUTIVE	5,700.00		
2	10	gallon	PAINT, LATEX	990.00		
3	2	unit	CEILING FAN, ORBIT	3,200.00		
4	1	unit	BACKPACK, REGULAR,DURABLE	1,950.00		
			TOTAL			
FOR USE OF CITY TREASURER'S OFFICE,CANLAON CITY						

Brand Model: _____
Delivery Period: _____
Warranty: _____
Price Validity: _____

After having carefully read and accepted your General Conditions. I/we quote on the item/s at price/s noted above.

Canvassed by:

(Name and Signature of Authorized Canvasser)
Date: _____

(Name & Signature of Dealer/Representative)
Address: _____
Tel No.: _____
Date: _____