

Republic of Philippines
City of Canlaon
OFFICE OF THE BIDS AND AWARDS COMMITTEE
REQUEST FOR SEALED QUOTATION

Date: 14-May-26
Quotation No.: 2026-05-077
PR No.: 2026-04-177-B
Department: Tourism, Canlaon City
BAC Control N 177

Sir/Madam:

Please quote your lowest price on the items listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than 5/19/2026 in the return envelope.

PROCUREMENT TERMS & CONDITIONS

1. The Total Approved Budget for the Contract (ABC) is (P240,000.00)
2. Price quotation should be inclusive of the required tax obligations
3. Delivery period is within 7 days upon receipt of Notice to Proceed (NTP)
4. Refusal to accept an award maybe ground for imposition of administrative sanctions under pursuant to Rule XXI of the IRR of RA12009
5. Failure of the supplier to deliver goods and render services under the contract within the specified delivery schedule shall be liable for damages for the delay.

ZOSILITO A. ONGCO
Vice Chairman/Temp. Presiding Officer

ITEM NO	QTY	UNIT OF ISSUE	ITEM DESCRIPTION	UNIT COST	UNIT PRICE	TOTAL PRICE
1	130	ream	Bondpaper Long	230.00		
2	110	ream	Bondpaper short	220.00		
3	145	ream	Bondpaper A4230	230.00		
4	135	Bottles	Ink L3110 (Black/Yellow/Blue/Red)	395.00		
5	120	boxes	Ballpen Black & Blue	85.00		
6	132	ream	Photopaper	110.00		
7	80	pcs	Logbook Journal	85.00		
8	8	stubs	DTR	75.00		
9	1100	pcs	Folder Long	7.00		
10	44	boxes	Fastener	45.00		
11	19	boxes	Paper Clips	35.00		
12	865	pcs	White Envelop long	1.00		
13	65	boxes	Staple Wire # 35	75.00		
14	28	pcs	Scathtape Transparent	25.00		
15	71	pcs	Correction Tape	35.00		
16	10	pcs	Liquid Eraser	65.00		
17	40	ream	Sticker Paper	100.00		
18	30	pcs	Cutter Small	10.00		
19	24	pcs	Pentil Pen	55.00		
20	18	boxes	Pencil Monggol 2	120.00		
21	16	pcs	Battery double A enegizer	75.00		
22	26	pcs	Columnar 24 columns	65.00		
23	40	Bottles	Alcohol Isoprophyl 250ml	65.00		
24	20	pcs	Ruler	10.00		
25	17	pcs	Elmer's Glue 130 g	65.00		
26	40	pcs	Double Sided Tape	40.00		
27	2	pcs	Laminating Film	300.00		
28	2	pcs	Gard Drive 1tb	1,500.00		
29	1	pc	Calculator HL 122TV	750.00		
30	2	pcs	Puncher	175.00		
31	5	pcs	Logbook 500 pages	120.00		
32	2	pcs	Staple #35	550.00		
33	2	pcs	White Board Marker	95.00		
34	2	pcs	White Board Eraser	25.00		

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ZOSILITO A. ONGCO
Vice Chairman/Temp. Presiding Officer

ITEM NO	QTY	UNIT OF ISSUE	ITEM DESCRIPTION	UNIT COST	UNIT PRICE	TOTAL PRICE
35	8	Bottles	Lysol Disinfectant spray Big	535.00		
36	50	pcs	Toilet paper	10.00		
37	10	Bottles	Hand Soap	139.00		
38	2	boxes	Glue gun Big	350.00		
39	2	boxes	Glue gun Small	250.00		
40	2	pcs	Gun tacker	350.00		
41	50	pcs	White Envelop short	2.00		
42	20	ream	Velum Paper 20's	65.00		
43	10	pcs	Pilot marker black	45.00		
44	5	pcs	Pilot marker ink black	95.00		
45	5	Bottles	Toilet Cleaner Domex	120.00		
46	1	unit	UVC Lamp Light Sanitizer	4,000.00		
47	2	unit	2 in 1 Temperature Scanner	1,000.00		
48	1	unit	Air Purifier	5,005.00		
49	3	pcs	Scissor	130.00		
50	1	pc	White Board 4x3	990.00		
51	1	pc	Cork Board 4x3	990.00		
			TOTAL			

FOR USE OF PASAYAW FESTIVAL 2026 STREET DANCE & SHOWDOWN COMPETITION PRIZES-OFFIC SUPPLIES (GRAND CHAMPION 1ST RUNNER-UP 2ND RUNNER-UP & CONSOLATION PRIZES.

Brand Model: _____
Delivery Period: _____
Warranty: _____
Price Validity: _____

After having carefully read and accepted your General Conditions. I/we quote on the item/s at price/s noted above.

Canvassed by:

(Name and Signature of Authorized Canvasser)
Date: _____

(Name & Signature of Dealer/Representative)
Address: _____
Tel No.: _____
Date: _____