

Republic of Philippines
City of Canlaon
OFFICE OF THE BIDS AND AWARDS COMMITTEE
REQUEST FOR SEALED QUOTATION

Date: 7-Apr-26
Quotation No.: 2026-04-140
PR No.: 2026-03-140-B
Department: CMO, Canlaon City
BAC Control No. 140

Sir/Madam:

Please quote your lowest price on the items listed below, subject to the General Conditions on the last page, stating the shortest time of delivery and submit your quotation duly signed by your representative not later than 04/13/2026 in the return envelope.

PROCUREMENT TERMS & CONDITIONS

1. The Total Approved Budget for the Contract (ABC) is (P30,000.00)
2. Price quotation should be inclusive of the required tax obligations
3. Delivery period is within 7 days upon receipt of Notice to Proceed (NTP)
4. Refusal to accept an award maybe ground for imposition of administrative sanctions under Rule XXIII of the Revised IRR of RA 9184
5. Failure of the supplier to deliver goods and render services under the contract within the specified delivery schedule shall be liable for damages for the delay.

ZOSILITO A. ONGCO
Vice Chairman/Temp.Presiding Officer

ITEM NO	QTY	UNIT OF ISSUE	ITEM DESCRIPTION	UNIT COST	UNIT PRICE	TOTAL PRICE
1	6	pcs	PEDESTAL CABINET (Mobile Pedestal Filing Steel Cabinet-3 drawers)	5,000.00		
			TOTAL			
FOR USE OF REPORTING, MONITORING, CLIENTS FILES AND OTHER ACTIVITY RELATED TO PROGRAM OF DSWD-PANTAWID CITY AND CONVERGENCE COMMITTEE						

Brand Model: _____
Delivery Period: _____
Warranty: _____
Price Validity: _____

After having carefully read and accepted your General Conditions. I/we quote on the item/s at price/s noted above.

Canvassed by:

(Name and Signature of Authorized Canvasser)
Date: _____

(Name & Signature of Dealer/Representative)
Address: _____
Tel No.: _____
Date: _____